ST CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the November 9, 2016 Meeting

In Attendance:

Board Members:
Sheriff Richard Watson, Chairman
Fire Chief Donald R. Feher
Former Mayor George Chance
Mr. Michael Sullivan
Mr. Kevin Elbe
Police Chief Steven Brown

Absent:
Ms. Carol Clark

Staff:
Herbert Simmons, 911 Executive Director
Kevin Kaufhold, 911 ETSB Attorney
Randy Randolph, 911 IT Analyst
Mary Muskopf, 911 ETSB Secretary

Others In Attendance:
Bryan Whitaker, St. Clair County EMA
John West, County Board Member

Sheriff Richard Watsoncalled the meeting of the ETSB to order at 9:00a.m. on November 9, 2016 in the 911ETSB Director's Office, 101 South 1stStreet, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Public Comments–Sheriff Watson asked County Board member, John West, if he wanted to give a report on O'Fallon and Fairview. Mr. West stated the paperwork has been completed.

Approval of Minutes –Sheriff Watson asked for approval ofthe minutes for the October 11, 2016meeting. A motion was made by George Chanceand seconded by Kevin Elbeto approve the minutes. The motion passed unanimously.

Attorney Report – Attorney Kevin Kaufhold stated he is currently doing additional legal research on Verizon and is moving into litigation. Therefore, he could not say anything further in public session. He is also working with Director Simmons on issues with Motorola and AT&T.

Director's Report:

Items for Information:

AT&T Project Update: Director Herbert Simmons stated staff has been working with AT&T to reduce unnecessary bandwidth to the PSAPs which will place our account in line with state requirements for 100% funding. Furthermore, this reduction will not affect operations in any center. A meeting is scheduled for November 14th to discuss the AT&T project with the new project manager. To date we have not paid anything to AT&T.

Motorola Equipment Update: Director Simmons reported Motorola anticipates completing the redundant connection project by the end of the week. The project which will connect CENCOM directly into the Microwave system and use existing T1 lines as a redundant backup will be funded by Motorola at a cost of approximately $150,000. We are also pursuing the option of placing the Norfolk Southern Radio Tower on Microwave connectivity as well which will be partially funded by Motorola. The credit we are owed from Motorola would provide our funding.

Motorola is completing the GPS system phase for the Highway Department trucks on our radio system. This should be finalized within the next week.

PSAP Consolidation Update: Director Simmons statedO'Fallon has moved into their new center and they anticipate Fairview Heights moving in with them after December 1st and before January 1st, 2017. A meeting with them will be held to discuss the timing and temporary operations.

Monthly Call Statistics: Director Simmons referred to the 9-1-1 call statistics for the Board's review.

Items for Action:

Termite & Pest Control Contract for 2017: Director Simmons requested the Board's approval to renew the Foertsch pest control contract for the semi-annual spraying of the ETSB building at $400 per spraying as well as the semi-annual spraying of the ten tower sites at $2,450 per spraying.

A motion was made by Donald Feher and seconded by Steven Brown to approve the Foertsch pest control contract for the semi-annual spraying of the ETSB building as well

as the ten tower sites at a total cost of $2,850 per spraying. The motion passed unanimously.
Roll Call Vote:
Richard Watson – yes
Donald Feher – yes
George Chance – yes
Michael Sullivan – yes
Carol Clark – absent
Kevin Elbe – yes
Steven Brown – yes

ETSB Meeting Schedule for 2017: Director Simmons requested the Board's approval on the 2017 ETSB meeting schedule.

A motion was made by Michael Sullivan and seconded by Donald Feher to approve the 2017 ETSB meeting schedule. The motion passed unanimously.

Geo Comm System Support Contract Renewal: Director Simmons requested the Board's approval forthe Geo Lynx System Support contract in the amount of $159,047 to be paid in increments over the next five years as outlined in the contract. This contract represents a savings of nearly $6,000 per year based on our previous contracts.

A motion was made by Donald Feher and seconded by Michael Sullivan to approve the Geo Comm Geo Lynx System Support contract in the amount of $159,047 to be paid in increments over the next five years. The motion passed unanimously.
Roll Call Vote:
Richard Watson – yes
Donald Feher – yes
George Chance – yes
Michael Sullivan – yes
Carol Clark – absent
Kevin Elbe – yes
Steven Brown – yes

American Tower Site Payment: Director Simmons requested the Board's approval to pay the American Tower rent invoice in the amount of $7,553.91 for the East St. Louis radio tower rent.

A motion was made by George Chance and seconded by Kevin Elbe to pay the East St. Louis radio tower rent in the amount of $7,553.91 to American Tower. The motion passed unanimously.
Roll Call Vote:
Richard Watson – yes
Donald Feher – yes
George Chance – yes

Michael Sullivan – yes
Carol Clark – absent
Kevin Elbe – yes
Steven Brown – yes

Call From Harrisonville Telephone Company: Director Simmons stated Harrisonville Telephone Company has expressed interest again in placing equipment on the Millstadt Tower. Therefore, he will begin negotiating a lease agreement with them.

Board member George Chance stated board member Carol Clark was ill and currently in the hospital. After further discussion the board decided to send a floral arrangement to Carol.

Audit Trail, Surcharge Report and Fund Summary –

A motion was made by George Chanceand seconded by Michael Sullivan to approve the October2016 Audit Trail, Surcharge Report and September 2016 Fund Summary. The motion passed unanimously.

Old Business: Sheriff Watson asked how CENCOM was handling the extra calls from Cahokia. Director Simmons stated the problems with Cahokia have been identified and forwarded to Chief Landman who is addressing these issues.

Director Simmonsstated Washington Park continues to make monthly payments for dispatching services and gives good reviews.

Director Simmons also led a discussion concerning the status on East St. Louis and their reluctance to remain a PSAP as well as the rumors about who would cover them. He also stated Swansea has until June 30th to make a decision on their consolidation.

New Business:

Executive Session:

Adjournment –Sheriff Watson asked for a motion to adjourn the meeting. At 9:20a.m.amotion to adjourn was made by Kevin Elbeand seconded by Steven Brown.The motion passedunanimously.

Respectfully Submitted,
Mary Muskopf

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NEXT MEETING
December 13, 2016
9:00 a.m.
101 S. 1st Street
Belleville, IL 62220